

BY-LAWS OF

The Ladies Auxiliary to Cresaptown Eagles Aerie No. 2883 Fraternal Order of Eagles which is located in Cresaptown, Maryland. The Auxiliary was instituted on the 6th day of October in the year of 1968. The Aerie was incorporated under the laws of the State of Maryland on September 20, 1948.

MEETINGS

Section 1.1 The meetings of this Auxiliary shall be held on second and fourth Tuesday of each month at the hour of 7:00 PM. The place of the meeting shall be the Cresaptown Eagles Aerie, -- 14700 McMullen Hwy, Cresaptown, MD 21502.

Section 1.2 Special meetings shall be held in conformity with Section 3.2 of the Ladies Auxiliary Rules and Regulations of the Fraternal Order of Eagles or Laws amendatory thereof.

NOMINATION, ELECTION & INSTALLATION

Section 2.1 The annual nomination, election and installation of Officers shall be as provided in Section 18.1 to 18.6 of the Ladies Auxiliary Rules and Regulations or Laws amendatory thereof. Vacancies in office shall be filled as provided in Section 19.1 to 19.4 of the Ladies Auxiliary Rules and Regulations or Laws amendatory thereof.

Section 2.2 ELECTIONS OF AUXILIARY OFFICERS:

- (a) The names of candidates for contested offices shall appear on a printed ballot in the order they were nominated. The election shall be by printed ballot with polls opening at 10am and closing at 6pm, which is one hour before the regularly scheduled meeting that day.

Section 2.3 Tellers shall be appointed by the Madam President (Presiding Officer)

Section 2.4 The term of office of the Madam Secretary shall be for 3 years.

Section 2.5 The term of office of the Madam Treasurer shall be for 2 years.

Section 2.6 The term of office for each Madam Trustee shall be for up to 3 years.

Section 2.7 A candidate for the Office of Madam President, will be required to have served at least 2 years as an Officer.

Section 2.8 The position of Honorary Mother shall be filled by appointment of the incoming Madam President.

Section 2.9 The position of Honorary Grandmother shall be filled by appointment of the incoming Madam President.

Section 2.10 The Honorary Mother and Grandmother will receive a gift of \$25.00 at Christmas and on Mother's Day. They will also receive their Mother and Grandmother pins on the date and time of the Installation of new Officers.

AUXILIARY MEMBERSHIP

Section 3.1 The fee for membership by initiation, in conformity with Section 1.4 of the Ladies Auxiliary Rules and Regulations of the Fraternal Order of Eagles, or Laws amendatory thereof, shall be \$15.00.

Section 3.2 The minimum age for membership into this Auxiliary will be twenty-one (21) years of age on the date of Initiation.

Section 3.3 The method used by this Auxiliary to accept an application for membership shall be two (2) proposers, an interviewing report, two readings on the floor, and majority vote of those members present voting by secret ballot and Initiation.

FUNDS

Section 4.1 The following funds are hereby established for this Auxiliary:

- (a) The Benefit Fund
- (b) The General Fund

Section 4.2 By resolution the Auxiliary shall designate some banking institution in which the funds shall be deposited in accordance with Section 23.1 of the Ladies Auxiliary Rules and Regulations or Laws amendatory thereof.

DUES

Section 5.1 Dues of BENEFICIAL Members shall be \$20.00 per year, payable in advance.

Section 5.2 Dues of BENEFICIAL Members shall be allocated as follows:

- (a) Benefit Fund \$20.00 per annum
- (b) General Fund -0- per annum

Section 5.3 Dues of NON-BENEFICIAL Members shall be \$19.00 per year, payable in advance.

Section 5.4 Dues of NON-BENEFICIAL members shall be allocated as follows:

- (a) Benefit Fund \$19.00 per annum
- (b) General Fund -0- per annum

Section 5.5 Dues of DUAL Members shall be \$15.00 per year.

Section 5.6 Dues of a DUAL Member shall be allocated as follows:

(a) Benefit Fund \$15.00 per annum (b) General Fund -0- per annum

Section 5.7 As provided in Section 2.5 of the Ladies Auxiliary Rules and Regulations of the Fraternal Order of Eagles, or Laws amendatory thereof, the dues of all members of this Ladies Auxiliary shall become due and payable June 1st of each year.

Section 5.8 An Auxiliary member will be considered delinquent and be dropped from the rolls of the auxiliary for failure to pay dues for the time period of 3 months and 16 days beyond the due date of June 1st of each and every year.

DECEASED MEMBER TRIBUTE

Section 6.1 Upon the death of a member, the Auxiliary shall provide a floral arrangement or other memorial tribute, such as donation to a charity of the family's choice, cost not to exceed \$40.00 to be paid from the General Fund.

DUTIES OF OFFICERS

Section 7.1 The duties of all officers of this Auxiliary shall be set forth in and required by the Ladies Auxiliary Rules and Regulations of the Fraternal Order of Eagles, the Constitution and Statutes, F.O.E., the Ritual of the Ladies Auxiliary, and these By-Laws, or as the same may hereafter be amended.

Section 7.2 If any officer absents herself from three consecutive meetings of this Auxiliary, be they regular Auxiliary meetings, properly called Auxiliary Special meetings, regular officers' meetings, or duly called officers' meetings, or combination thereof, so long as they are consecutive, without being excused by a vote of the Auxiliary in regular session, their office shall be declared vacant by the presiding office. If the Madam President is absent from the City, Town or Village in which this Auxiliary is located for three consecutive meetings, she shall, unless excused by a vote of the Auxiliary in regular session, be considered as having vacated her office and the Madam Vice-President shall succeed thereto and the office of the Madam Vice-President shall be declared vacant. To be excused from attending any Auxiliary scheduled meeting, an Officer shall contact the Madam President in advance to report said absence.

SALARIES

Section 8.1 For the faithful performance of her duties, the Madam President shall receive the sum of \$ -0- per annum.

Section 8.2 For the faithful performance of her duties, the Madam Vice President shall receive the sum of \$ -0- per annum.

Section 8.3 For the faithful performance of her secretarial duties, the Madam Secretary shall receive a per capita compensation, payable semi-annually based upon the number of members in good standing, to be calculated at 35 cents per month, per member.

Section 8.4 For the faithful performance of her duties, the Madam Treasurer shall receive \$500.00 per annum payable semi-annually. Typically the 1st of June and 1st of December.

Section 8.5 For the faithful performance of his or her duties, the Auxiliary Auditor shall receive not in excess of \$30.00 per annum, payable annually.

Section 8.6 Whenever the Auxiliary, by properly adopted resolution, sends its accredited representative(s) to attend the Grand Auxiliary Convention, she may be allowed actual plane or railroad and Pullman fare going and returning by the most direct route, or if traveling by automobile, not in excess of 50 cents per mile, round trip, approved registration fee and not exceeding \$50.00 per day while going to, returning from and when in actual attendance at the Grand Auxiliary Convention. An accredited representative to Grand Auxiliary Convention shall be the current Madam President or duly elected member. They must attend ALL sessions to be eligible for compensation. Other accredited representatives attending the Grand Convention will receive only paid registration and banquet tickets.

Section 8.7 Whenever the Auxiliary, by properly adopted resolution, send its accredited representative(s) to attend Regional (Mid Atlantic), Conference (Mason Dixon) or State Meetings, she may be allowed as her expenses, going and returning by the most direct route, or if traveling by automobile, not in excess of 50 cents per mile, round trip, approved registration fee, and not exceeding \$50.00 per day for expenses pertaining to their attendance at the aforementioned meetings. The recommended lodging is an allowable expense but NO double payment if sharing expenses. She must attend ALL sessions to be eligible for compensation.

(a) All members attending afore-mentioned meetings must attend three fourths of the local Auxiliary meetings (18 meetings) and be active in-Auxiliary fund raising events as well as volunteering for weekly and monthly drawings (i.e. Thursday evening \$100 ticket sales, End of the Month 50/50 ticket sales) to be eligible for compensation.

(b) When Convention and/or State Meetings are held in Frostburg or Cresaptown, approved registration fee, and not exceeding \$50.00 per day for expenses pertaining to their attendance at the aforementioned meetings will be paid by the Auxiliary.

MILITARY SERVICE RECEIPT

Section 9.1 Upon a vote of the Auxiliary in regular meeting, there may be issued to any member in good standing, who is in the Military Service, a Military Service Receipt. When such Receipt has been issued such member, during her term in Military Service and for thirty (30) days thereafter, shall not be obligated to pay dues to the Auxiliary, but shall be carried on the rolls of the Auxiliary as a member in good standing.

Section 9.2 Beneficial Members holding a Military Service Receipt shall be entitled to a \$200 FUNERAL BENEFIT.

BONDS

Section 10.1 The Madam President, Madam Vice-President, Madam Secretary, Madam Treasurer, the Madam Trustees, other Officers and members of this Auxiliary who handle monies of this Auxiliary shall be bonded by a surety bond, purchased by the Auxiliary in the amount of \$5,000.00.

MISCELLANEOUS

Section 11.1 In appreciation of services rendered by the retiring Madam President, this Auxiliary may, by resolution adopted, present some suitable gratuity to her not to exceed the sum of \$150.00, to be paid from the General Fund. She will also receive her Past President's Pin at the end of service. In addition, she will be given a monetary gift of \$50.00 at Christmas.

Section 11.2 Where the Constitution and Statutes, Fraternal Order of Eagles, Ladies Auxiliary Rules and Regulations of the Fraternal Order of Eagles, the Rituals of the Order, and these By-Laws do not cover or control, then Robert's Rules of Order (revised) shall govern the actions and deliberations of this Auxiliary.

Section 11.3 Upon attending three-fourths of the local Auxiliary meetings (18 meetings) and working events (i.e. kitchen, drawings, and charity fundraisers) you will be eligible to receive an additional \$50.00 for your selected charity and \$25 designated to the corresponding Grand Aerie's charity.

BY-LAWS COMMITTEE

Kathy Hare

Fran Castle

Maryon Phillips

Proposed at regular meeting held this 25th day of April, 2017

Second reading at regular meeting held this 9th day of May, 2017

Adopted at regular meeting held this 23rd day of May, 2017

Attest:

MADAM SECRETARY

MADAM PRESIDENT

Seal of
Auxiliary

Approved this _____ day of _____, 2015

GRAND SECRETARY – FRATERNAL ORDER OF EAGLES